

## Summary of Decisions Taken Under Delegated Powers – August 2014

This notice gives detail of decisions taken within the organisation in accordance with the London Borough of Barnet's Scheme of Delegation.

The decisions documented below are taken within the powers that the Council has delegated to Senior Officers. These decision makers are responsible for ensuring decisions are compliant with the decision making framework of the organisation which includes the Council's Constitution, the Officer Scheme of Delegation, and budget and policy framework, as well as compliance with all relevant Legal considerations.

**Delivery Unit:** Adult's Services

**Contacts:** Sarah Perrin, [Sarah.Perrin@Barnet.gov.uk](mailto:Sarah.Perrin@Barnet.gov.uk), 020 8359 3487

Anita Vukomanovic, [Anita.Vukomanovic@Barnet.gov.uk](mailto:Anita.Vukomanovic@Barnet.gov.uk), 0208359 7034

TITLE	DATE OF DECISION	DECISION TAKER	SUMMARY OF DECISION
Authorisation of entry into a contract for home and community support	25.07.14	Melanie Brooks (Interim Assistant Director Adult Social Care)	<p>This report seeks approval to spot contract the supply of Home and Community support provided by Fradel Lodge.</p> <p>The proposed contractor has indicated acceptance of the standard price approved by the Council for the provision of Home and Community Support.</p> <p>The proposed contract is for a term of three years with an option to extend for one further year. The contract value for the purpose of the Contract Procedure Rules is accordingly £83210.40. This placement has been selected to comply with the appropriate health and social care best practice, meets statutory requirements, has</p>

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			<p>been subject to appropriate due diligence checks and has been approved by the Adults funding Panel.</p>
<p>Authorisation of entry into a contract for home and community support</p>	<p>16.07.14</p>	<p>Melanie Brooks (Interim Assistant Director Adult Social Care)</p>	<p>This report seeks approval to spot contract the supply of Home and community support provided by Anderson Care Domiciliary Care Services. This provider was sub-contracted to In-Touch Home Care (PCB) one of our lead providers, the council wishes to enter directly into a contract.</p> <p>The proposed contractor has indicated acceptance of the standard price approved by the Council for the provision of Home and Community support. The proposed contract will run to November 2015. The contract value for the purpose of the Contract Procedure rules is accordingly £30,600.</p> <p>This placement has been selected to comply with the appropriate health and social care best practice, meets statutory requirements, has been subject to appropriate due diligence checks and has been approved by the Adults Funding Panel.</p>
<p>Authorisation for entry into a contract for residential services for an Adult Client.</p>	<p>13.06.14</p>	<p>Karen Jackson Assistant Director, Adult Social Care</p>	<p>This report seeks approval to enter into a contract for placement of an adult who is an older person.</p> <p>The client requires care and support in another part of the uk in order to live in closer proximity to relatives but the council has no pre-existing contract for suitable services in the district concerned.</p> <p>The proposed fee is the standard price approved by the council for the provision of residential and nursing care services for older adults.</p>

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			<p>The proposed contact is for a term of three years with an option to extend for one further year. The contract value for the purpose of the Contract Procedure rules is accordingly £114,000.</p> <p>This placement has been selected to comply with the appropriate health and social care best practices, meets statutory requirements, has been subject to appropriate due diligence checks and has been approved by the Adults Funding Panel.</p>
<p>Authorisation for entry into a contract for supported living services for an Adult Client.</p>	<p>15.07.14</p>	<p>Melanie Brooks (Interim Assistant Director Adult Social Care)</p>	<p>This report seeks approval to enter into a contract with Gentle Hands Care Home Limited for support living services for a vulnerable adult.</p> <p>The client requires supported housing within the borough in order to live indepently and the council has no pre-existing contract for suitable services within the area. This authorisation seeks to regularise this contract.</p> <p>The proposed contract is for a term of four years. The contract value for the purpose of the contract procedure rules is accordingly £230,000/</p> <p>This placement has been selected to comply with the appropriate health and social care best practice, meets statutory requirements, has been subject to appropriate due diligence checks and was approved by Deputy Head of Strategic Commissioning Team.</p>

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<p>Authorisation for entry into a contract for residential services for an Adult Client.</p>	<p>07.07.14</p>	<p>Dawn Wakeling, Director of Adults and Communities</p>	<p>This report seeks approval to enter into a contract with Jewish Care for the provision of residential and nursing care for older adults within the borough of Barnet.</p> <p>There are currently existing clients at Jewish Care residential homes and a new contract is required to cover existing and new client placements in the future.</p> <p>The proposed contact is for a term of five years with an option to extend for one further year. The contract value for the purpose of the Contract Procedure rules is accordingly £18,469,170 (dependent on the number of client placements during the contract period) and is within budget..</p> <p>All placements comply with the appropriate health and social care best practices, meets statutory requirements, has been subject to appropriate due diligence checks and has been approved by the Adults Funding Panel.</p>
<p>Authorisation to Novate a contract for Supported Living Service.</p>	<p>05.08.14</p>	<p>Karen Jackson Assistant Director, Adult Social Care</p>	<p>The report seeks approval to novate the contract awarded to Self-Unlimited an organisation which is already on the Framework Agreement for the provision of Supported Living Services to Vulnerable Adult to HFT.</p> <p>Self-Unlimited merged with HFT in April 2013.</p> <p>The framework was implemented on 01 April and has an initial contract term for 2 years. It has essentially been in existence for some time and there is no fundamental change (i.e. Policy or Budgetary Changes).</p>

**Delivery Unit:** Children's Services

**Contacts:**

Ronit Green, [Ronit.Green@Barnet.gov.uk](mailto:Ronit.Green@Barnet.gov.uk), 0208 359 6248

Yogita Popat, [Yogita.Popat@Barnet.gov.uk](mailto:Yogita.Popat@Barnet.gov.uk), 0208 359 7283

Paul Frost, [paul.frost@barnet.gov.uk](mailto:paul.frost@barnet.gov.uk), 0208 359 2205

TITLE	DATE OF DECISION	DECISION TAKER	SUMMARY OF DECISION
Revised Structure for the Family Service	20-Aug-14	Director of Children's Service	<p>The Family Service Transformation Programme aims to redesign structures and relocate resources within the service by the beginning of the 2015/16 financial year.</p> <p>The Revised Structure will change some line management responsibilities and align resources in readiness for 1st April 2015. This will create capacity to support workforce transformation activity, as well as providing greater senior management oversight on quality of practice.</p> <p>The changes:</p> <ul style="list-style-type: none"><li>• New Head of Early Years post created</li><li>• Children's Centres and Early Years move from Head of Family Support and Early Intervention to Head of Early Years.</li><li>• Interim Head of Family Support and Early intervention</li><li>• Youth Offending Team moves from Head of Youth and Community to Head of Family Support and Early Intervention</li><li>• Workforce Development transferred from Head of Safeguarding to Head of Youth and Community</li><li>• Participation Worker transferred from Corporate Parenting to Head of Youth and Community</li><li>• MAST transferred from Early Intervention to Assessments Children's Social Care Service</li></ul>

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Variation of the Stonegrove Children's Centre contract with Barnet Pre School Learning Alliance (BPSLA	22-Jul-14	Assitant Director for Early Intervention	<p>This summary requests authorisation to make changes to the 2014/15 BPSLA contract.</p> <p>The extension of the contract between BPSLA and London Borough of Barnet was agreed previously by a CRC report agreed by Cabinet on 16 December 2013.</p> <p>In connection to the CRC report we are requesting to vary the extension of the contract for the period 1 April 2014 to the 31 March 2015.</p> <p>The changes are in line with the Early Years review and subsequent changes to the procurement process for school and voluntary sector based Children's Centres.</p> <p>The new changes to the 2014/15 specification will take into account the following, but not exclusive.</p> <ul style="list-style-type: none"> <li>• TUPE clause added The previous 13/14 contract does not hold a TUPE clause therefore we are requesting to add this to the 14/15 contract</li> <li>• Termination of Contract clause to be amended Request to amend this clause to be able to protect the council and BPSLA sufficiently</li> <li>• Removal of Payment by Results (PbR) In March 2013 the Department for Education ("the DfE") announced that the national PbR pilot had completed and it was not intending to roll out a national scheme. It would be for each local authority to decide on a locally managed scheme. The Council has agreed not</li> </ul>

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			<p>to continue with a local PbR scheme and has agreed to revise targets for 2013/14. The revised targets will focus on the requirements of the new OFSTED framework published in April 2013 and the Council's corporate priorities outlined below:</p> <ul style="list-style-type: none"> <li>• Access to Services;</li> <li>• Quality and Impact</li> <li>• Leadership and Governance</li> </ul> <p>Children's Centres will be expected to achieve the new targets as set out in the Children's Centre Performance Framework."</p> <p>Authorisation is needed to make the above variations to this contract.</p> <p>The variations will ensure contract continuity across all Children's Centres, ensuring that Stonegrove Children's Centre 2014/15 contract is comparative to other Children's Centres contracts.</p> <p>This decision is in line with the governance arrangements and decision making framework for the Council</p>

**Delivery Unit:** Commissioning Group

**Contact:**

Gabrielle Melvin, [Gabrielle.melvin@barnet.gov.uk](mailto:Gabrielle.melvin@barnet.gov.uk), 0208 359 7973

Cara Elkins, [Cara.elkins@barnet.gov.uk](mailto:Cara.elkins@barnet.gov.uk), 0208 359 5694

Paul Frost, [paul.frost@barnet.gov.uk](mailto:paul.frost@barnet.gov.uk), 0208 359 2205

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Funding from One Public Programme	21/08/2014	John Hooton, Deputy Chief Operating Officer	To seek authorisation to sign a Memorandum of Understanding to access funding from the One Public Estate Programme of £40,000. The Council was successful in bidding from a central government run programme which is designed to aid through the LGA, successful sharing and collaboration of public property and land issues with other governmental bodies. The £40,000 will be used to fund the establishment of a part-time programme management office, cross government working group and a resource to work with central government collating data and mapping into a shared database Barnet and other governmental departments land and property within the Borough. This data will form the basis for future collaboration.
Facilitation of early years public consultation workshops	16/06/2014	James Mass – Lead Commissioner Family & Community Well-being	Corporate priorities and policy considerations Barnet Council feels it is really important to consult, involve and listen to our citizens so that we can improve our services and plan for the future. The council believes consultation helps improve services by making them more relevant to people's needs.  Risk management issues None  Use of resources implications



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			<p>The work will cost £11,950. Funding for this engagement work will be drawn from the Commissioning budget.</p> <p>As set out in the council's contract procedure rules two competitive quotes to undertake the work were sought from providers.</p> <p>Constitutional powers / delegated power being exercised A summary DPR is required as set out in the council's contract procedure rules for works of this value 'approved officer' approval is required under delegated authority.</p> <p>Background information In June 2013 the Council began the Early Years Review to help the council and its partners identify how it can improve Barnet's early year's provision.</p> <p>As part of the review we want to consult with families, staff and a range of other stakeholder's views on proposed high level model but most importantly to start a conversation with families and staff about how we develop the detail of the proposals.</p> <p>We wanted to commission an expert facilitator in community engagement to complete a range of workshops with both targeted groups and staff to ensure we effectively consult with relevant stakeholders.</p> <p>The workshops are aimed to get more detailed insight into the views of families, volunteers and staff and add to the development of the full business case.</p>

**Delivery Unit: Re****Contact:** Paul Shipway: [paul.shipway@barnet.gov.uk](mailto:paul.shipway@barnet.gov.uk)Maria Lugangira: [maria.lugangira@barnet.gov.uk](mailto:maria.lugangira@barnet.gov.uk)Carolyn Hopker: [Carolyn.hopker@barnet.gov.uk](mailto:Carolyn.hopker@barnet.gov.uk)

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GS5 – Change of job Description and Role Evaluation of 3 Operative Posts	21.03.2014	Head of Parks, Street Cleansing & Grounds Maintenance	To implement the re-evaluated role profile of Maintenance Operative - Greenspaces
GS7 - Draw down of s106 monies for inclusion into the capital programme to undertake improvements to the borough's parks and open spaces and green infrastructure on streets.	24.10.2013	Street Scene Director	Approval of a number of improvement schemes to the boroughs parks and open spaces and street tree planting for inclusion in the capital programme to be approved by Cabinet Resources Committee.
GS8 - Purchase of road sweeping equipment 2013	04.12.2013	Street Scene Director	Approval of action sought and obtained from procurement (CSG) and Client on action to use contract. Finance confirmation on fund application.
GS9 – The fabrication, bespoke metalwork, maintenance and masonry contract	20.12.2013	Street Scene Director	Authorisation is sought to award RM Countryside the fabrication, bespoke metalwork, maintenance and masonry contract, for a one year period with an option to extend for one year subject to performance and budget review, to a maximum value of £170,000 over a two year period.